

# BUBBENHALL PARISH COUNCIL

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## **Minutes of the Bubbenhall Parish Council Meeting held on Tuesday 15 January 2019 in the Village Hall, Bubbenhall.**

<b>Present:</b>	Cllr Jan Lucas	Chair of the Parish Council
	Cllr Sam Baker	Vice Chair of the Parish Council
	Cllr Bob Powell	
	Cllr Joanne Shattock	
	Cllr Steve Haynes	
	Cllr Oliver Wintle	

<b>In attendance:</b>	Cllr Wallace Redford	Warwick County Council
	Cllr Trevor Wright	Warwick District Council
	Cllr Pam Redford	Warwick District Council
	Mr Ragu Sittambalam	Site Delivery Officer
	Mr Doug Evans	Parish Clerk

### **Four members of the public present.**

#### **1. APOLOGIES FOR ABSENCE**

Cllr Win Nwachukwu.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

#### **3. PRESENTATION BY RAGU SITTAMBALAM OF WDC WITH REGARDS TO THE SUPPLEMENTARY PLANNING DOCUMENT**

Ragu was welcomed to the meeting and gave a brief overview of his role as Site Delivery Officer. This involved liaising with developers and Parish Councils and, through the Supplementary Planning Document, looking at infrastructure and delivery of services. Liaison meetings would take place quarterly, or more often if necessary, and would be used for local information and updates on the SPD. The Parish Council aired its many concerns about the proposed developments in the area. The Clerk agreed to pass on the Chair's contact details to Ragu.

#### **4. MINUTES OF PREVIOUS MEETING ON 04 December 2018**

These were confirmed and signed.

#### **5. MATTERS ARISING AND UPDATES**

##### **i. Spout/oak tree**

The Clerk reported that he was still waiting to hear back from Gavin Callard with regards to a written report on the oak tree.

##### **ii. Fence along footpath between Home Close and Moat Close**

The fence had been renewed and Councillors commented on the quality of the work. There still remained some previous logs to be cleared and the Clerk agreed to contact them about this and about future cutting of the grass verge.

### **iii. Tree in alleyway between Coopers Walk and Ryton Road**

It was reported that the work on the tree was scheduled to take place on 24 January.

### **iv. Grit Bins**

The Chair reported that all of the bins were now being filled and one that had been missed from the schedule had been included.

## **6. POLICE REPORT**

Cllr Wintle reported that he and the Chair had met with PCSO Underwood. She had reported that a new Community Constable had been taken on and was due to start work imminently. The PCSOs were keen to maintain close links with Parish Councils and a list of recent incidents had been circulated. Some funding was available from the PCC and it was suggested that CCTV could be installed on the village hall. The Chair agreed to contact the Village Hall Committee to discuss this.

## **7. FINANCE**

### **i. Financial reports and payment schedule**

The following payments detailed in the payment schedule were authorised, after being proposed by Cllr Baker and seconded by Cllr Haynes.

Chris Goddard	£128.00
Heritage & Sons	£780.00
Doug Evans	£353.75

The Clerk explained that a payment of £88.00 had been made to A D R Sproul for work in relation to the village Christmas lights, as agreed at the December meeting.

### **ii. Grant funding opportunities, including PCC and WALC**

PCC grant funding opportunities had been discussed above and the Clerk agreed to re-circulate the WALC funding information.

## **8. ADMINISTRATION**

The Clerk reported that he was working on updating the Standing Orders document.

## **9. HIGHWAYS UPDATE**

Cllr Powell reported that 2 Speed Watch sessions would be taking place in January and the village possibly could be involved in the European Speed Awareness week.

Pruning had been carried out in the layby on the A445 so visibility had been greatly improved.

There had been some issues with litter over recent days on the A445 but it appeared that the many reports to the County Council had been received and actioned as some contractors had been sighted clearing the litter. It was hoped that they would be back to finish the job and the situation would be monitored.

There were various road repairs and pot-holes requiring attention around the village and Cllr Powell agreed to recirculate some pictures of the areas. Cllr Baker reported that she would take a picture of a man-hole requiring attention and send to Cllr Wallace Redford.

## **10. BUSINESS FROM MEMBERS OF THE PUBLIC**

Cllr Baker confirmed that she had reported a non-working streetlight.

## **11. PLANNING**

### **i. A46 Link road/Stoneleigh junction improvement**

The Chair reported that he had met with representatives from Stoneleigh Parish Council and they were keen to have the junction improved prior to the start of HS2 so that construction traffic did not use the village. All issues would be discussed at a meeting with the County Highways team on 24 January.

### **ii. HS2 cycle paths**

The Chair explained that there had been a plan in place to have cycle paths running close to the entire HS2 route but this plan had been shelved by the Government.

### **iii. W/190004/TCA – tree felling and cutting. Orchard House, Church Road, Bubbenhall CV8 3BE**

It was agreed that no comments would be made about this application.

Councillors took the opportunity to discuss the Ryton on Dunsmore draft Neighbourhood Plan and, although it was considered sound, it was felt that 3 developments could create significant additional traffic in the local with a knock-on effect in Bubbenhall. It was also considered strange that the Plan contained no references to the Mineral Extraction Plan. It was agreed that a response to the consultation would be drafted and submitted by the Clerk.

## **12. YOUTH SPACE AND RECREATION GROUND**

### **i. Update**

Cllr Baker gave a brief update on items that had been highlighted as part of the RoSPA safety check on the playground and equipment. Some of the jobs had been allocated to Chris Goddard to rectify and quotes were being sought for other remedial work, including new a new seat and chains for the toddler swing.

After discussion, it was agreed that the Clerk would order a replacement tennis net and that Cllr Baker would obtain a quote for a box in which to store it.

The Chair reported that Rainbows had received the trees to be planted but a decision had yet to be made on the location.

### **ii. Running track and outside gym equipment**

There was nothing to report on this item.

## **13. REPORTS FROM MEETINGS ATTENDED**

This item had been covered earlier in the meeting.

It was reported that the next Rural East Community Forum meeting would be taking place at Eathorpe on 13 February.

## **14. PARISH MATTERS (AOB)**

### **i. Neighbourhood Watch**

This item had been left on the agenda in error as Cllr Wintle was the new Police Liaison Councillor.

### **ii. Dog fouling reduction measures**

The Clerk reported that he had been unsuccessful in securing a local Parish to share the costs of the signs and guidance pack. Cllr Pam Redford reported that she would raise the topic at the next meeting of Weston Parish Council, with Stoneleigh being another possibility.

### **iii. Salvation Army clothing bin**

After discussion it was agreed that a clothing bin would not be obtained for the village hall car park.

### **iv. Annual litter pick**

Councillors agreed to fund the purchase of promotional leaflets for the litter pick at a cost of £17.

## **15. CORRESPONDENCE NOT DEALT WITH IN OTHER ITEMS**

The Clerk shared with Councillors an invitation from the Chairman of Warwick District Council, Cllr Stephen Cross, to the Chairman's Civic Service. Cllr Baker agreed to attend.

## **Date of next meeting – 15 January 2019**

Cllr Pam Redford tendered her apologies for this meeting.